

**Dane County SSI Managed Care Quality Improvement Committee  
Work Plan  
January – May 2005**

<b>Product</b>	<b>Tasks to Complete</b>	<b>Person(s) Responsible</b>	<b>Target Date</b>
<b>1. Decide how many quality indicators will be used for the Dane County program.</b>	<ul style="list-style-type: none"> <li>• Complete rough draft of indicators grid.</li> <li>• Review the existing indicators used for the managed care programs.</li> <li>• Determine which indicators are mandatory and highlight them.</li> <li>• Have workgroup rank the remaining indicators as “high”, “medium”, or “low” priority.</li> <li>• Review the prioritized indicators in terms of data availability and cost.</li> <li>• Decide how many indicators for each (goal) will be chosen.</li> </ul>	<b>Internal Staff/Workgroup</b>	<b>February 2005</b>
<b>2. Choose which indicators from the grid will be used for the Dane County program.</b>	<ul style="list-style-type: none"> <li>• Identify core indicators across Dane and Milwaukee projects.</li> <li>• Eliminate the indicators</li> </ul>	<b>Internal Staff/Workgroup</b>	<b>March 2005</b>

	<p>that will not be used initially and identify those that might be phased in later for the program based on the rankings and how many indicators are needed.</p> <ul style="list-style-type: none"> <li>• Make sure each goal and indicator is represented.</li> </ul>		
3. Develop a plan for data collection, analysis and dissemination for the chosen indicators.	<ul style="list-style-type: none"> <li>• Determine where the data is located, who will collect it, and analyze it. *Cost/benefit analysis.</li> </ul>	Internal Staff/Workgroup	March 2005
4. Review and Coordinate QA/QI activities with the Milwaukee initiative.	<ul style="list-style-type: none"> <li>• Meet internally with Milwaukee project staff and share information.</li> <li>• Attend public forum meetings for Milwaukee program.</li> </ul>	Internal Staff	Ongoing
5. Develop an ongoing monitoring plan for QA/QI.	<ul style="list-style-type: none"> <li>• Review Charge and composition of QA workgroup for ongoing assessment of data and monitoring of quality and outcomes.</li> <li>• Discuss the ongoing role of QA/QI monitoring workgroup during implementation and ongoing oversight.</li> </ul>	Internal Staff/ Workgroup	March-April 2005

	<ul style="list-style-type: none"> <li>• Review annual QI mechanisms/reports.</li> </ul>		
<b>6. Review QI language for Contract.</b>	<ul style="list-style-type: none"> <li>• Review existing language</li> <li>• Prepare rough draft</li> <li>• Workgroup reviews language</li> <li>• Edit draft</li> </ul>	<b>Internal Staff/Workgroup</b>	<b>March-April 2005</b>
<b>7. Briefing Paper with Recommendations to the larger Advisory Committee.</b>	<ul style="list-style-type: none"> <li>• Prepare draft and request feedback from the workgroup.</li> <li>• Prepare final QI contract language and present to the Advisory Committee.</li> </ul>	<b>Internal Staff/Workgroup</b>	<b>May 2005</b>
<b>8. Develop project evaluation plan.</b>	<ul style="list-style-type: none"> <li>• QA Workgroup Workplan</li> </ul>	<b>Internal Staff/Workgroup</b>	<b>May 2005</b>